

**ZANESVILLE CITY SCHOOLS
SPECIAL BOARD OF EDUCATION MEETING
July 8, 2020
6:00 p.m.**

1. Call to Order – President

2. Pledge of Allegiance

3. Roll Call

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope

4. Reading of Notice

The purpose of the special board meeting is (#1) to discuss personnel, and (#2) any other business which may lawfully be considered at this meeting.

Open session will be held to approve any resolutions.

5. Resignation – Administrative

Approve the resignation of Laura Tompkins, Principal at Zanesville High School, effective July 31, 2020. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ French _____ Hickman _____ Swope _____ Baldwin

6. Resignation – Certificated

Approve the resignation of Caroline Stemm, 4th grade teacher at Zane Grey Intermediate, effective August 18, 2020. Reason for resignation is personal.

Approve the resignation of Timothy Rucker, Teacher at Zanesville High School, effective August 18, 2020. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Swope _____ Baldwin _____ Bunting

7. Transfer – Classified

Approve the transfer of Joe Pollock, Maintenance at Zanesville Middle School, to reflect Temporary Head Maintenance at Zanesville Middle School. Rate of pay will be Maintenance I, Step 5 from appropriate salary schedule, effective June 24, 2020.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Swope _____ Baldwin _____ Bunting _____ French

8. Contract Correction – Certificated

Approve a correction to the June 18, 2020 approved contract for Lindsay Luper, teacher at Zane Grey Intermediate, to reflect Step 2 for the 2020-2021 school year. Pending appropriate certification and background check.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Baldwin _____ Bunting _____ French _____ Hickman

9. K-12 Prevention Education Partner Agreement

Approve the attached agreement between Zanesville City Schools and Muskingum Area Mental Health and Recovery Services Board/Convener for K-12 Prevention Education Services effective December 13, 2019 to June 30, 2020.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope

10. Consulting Agreement – Enhanced Collaboration Consulting, LLC

Approve the attached agreement between Zanesville City Schools and Enhanced Collaboration Consulting, LLC.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ French _____ Hickman _____ Swope _____ Baldwin

11. Resolution Adopting a Calamity Day Alternative Make Up Plan

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that Zanesville City Schools Board of Education hereby approves the following plan and authorizes its filing with the Ohio Department of Education.

PLAN FOR ALTERNATIVE MAKE-UP OF CALAMITY DAYS

Pursuant to Ohio Revised Code section 3313.482, the board of education of the Zanesville City School District hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to fulfill up to a maximum of the number of hours that are the equivalent of three school days because of the closing of schools for any of the reasons specified in section 3313.482.

- 1) This plan is submitted, pursuant to approval of the board of education, prior to August 1.
- 2) This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the board of education and is hereby incorporated into this plan as if specifically rewritten.
- 3) Not later than November 1 of 2020-2021 school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the number of hours that are the equivalent of three school days in such teacher's class.
- 4) The teacher shall designate the order in which the lessons are to be posted on the district's web portal or web site.
- 5) Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.
- 6) As soon as practicable after an announced school closure authorized under section 3313.482, the appropriate administrator may direct staff to make the designated lessons available on the district's portal or website. Each lesson shall be posted for each course that was scheduled to meet on the day of the school closing.
- 7) Each student enrolled in a course for which a lesson is posted shall be granted a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.

- 8) Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.
- 9) The board of education hereby authorizes “blizzard bags,” which are paper copies of the lessons posted online. Teachers shall prepare copies approximating the content of the online lessons and shall update such paper copies when updating any of the online lessons. “Blizzard bags” shall be distributed to all students by not later than December 1 of the school year or such other date as may be selected by the Superintendent. Students shall submit completed lessons to the teachers assigning such lessons not later than two weeks after the date of school closing for which the “blizzard bag” lessons are assigned.

_____ moved and _____
 seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Swope _____ Baldwin _____ Bunting

12. Job Description – Instructional Technology Coach

Approve the attached Job Description for the position of Instructional Technology Coach

_____ moved and _____
 seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Swope _____ Baldwin _____ Bunting _____ French

13. Contract with Donald J. Schonhardt & Associates, Inc.

Approve a contract with Donald J. Schonhardt & Associates, Inc., to provide GAAP consulting services. They will use their conversion software and information provided by the District to compile the basic financial statements for the fiscal years ending June 30, 2020, June 30, 2021 and June 30, 2022.

It is estimated that 120 hours will be needed to complete the project for each fiscal year. Fees for these services will be billed monthly at \$110 per hour and the total cost is not anticipated to exceed \$13,200 for each fiscal year.

_____ moved and _____
 seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Baldwin _____ Bunting _____ French _____ Hickman

14. Executive Session

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
 - _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest

- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

- _____ matters required by federal law or state statutes to be confidential
- _____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.
Time returned to public session: _____ a.m./p.m.

_____ moved and _____ seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope

7. Adjournment

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ French _____ Hickman _____ Swope _____ Baldwin